

ANNUAL PROCUREMENT PLAN

FY 2015

Name of Local Government Unit: MUNICIPALITY OF SAN SIMON, PAMPANGA													
Program Control No.					PLANNED AMOUNT						Date Submitted: February 2, 2015		
Department/Office: GSO					Regular	Contingency		Total					
Item	Description	Unit Cost	Qty	Unit	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount
1	BATTERY, size AAA, alkaline, 2pcs.	14.68	4	packet	58.72	1	14.68	1	14.68	1	14.68	1	14.68
2	COMPACT DISC RECORDABLE	9.6	40	piece	384	20	192		0	20	192		0
3	COMPACT DISC REWRITABLE	17.68	40	piece	707.2	20	353.6		0	20	353.6		0
4	DVD RECORDABLE	11.36	40	piece	454.4	20	227.2		0	20	227.2		0
5	DVD REWRITABLE	21.43	40	piece	857.2	20	428.6		0	20	428.6		0
6	FLASH DRIVE, 16GB, USB 2.0	388.46	2	piece	776.92	1	388.46		0	1	388.46		0
7	FLASH DRIVE, 8GB, USB 2.0	291.35	12	piece	3496.2	7	2039.45	1	291.35	3	874.05	1	291.35
8	INK CARTRIDGE Canon Part No.CL-811 colored	906.76	4	cart	3627.04	1	906.76	1	906.76	1	906.76	1	906.76
9	INK CARTRIDGE Canon Part No.PG-810, black	731	4	cart	2924	1	731	1	731	1	731	1	731
10	ACETATE gauge #3, 50m	631.25	400	roll	252500	100	63125	100	63125	100	63125	100	63125
11	ALCOHOL,70%,ethyl	37.82	24	bottle	907.68	6	226.92	6	226.92	6	226.92	6	226.92
12	AIR FRESHENER, 280ml/can	82.34	24	can	1976.16	6	494.04	6	494.04	6	494.04	6	494.04
13	CARBON FILM, POLYETHENE, 210mm*297mm(A-4)	226.95	16	box	3631.2	4	907.8	4	907.8	4	907.8	4	907.8
14	CARBON FILM, POLYETHENE, 216mm*330mm	257.73	1	box	257.73	1	257.73	0	0	0	0	0	0
15	CARTOLINA,assorted color	71.78	40	pack	2871.2	20	1435.6		0	20	1435.6		0
16	CARTOLINA,white	52.78	40	pack	2111.2	20	1055.6		0	20	1055.6		0
17	CLEARBOOK (A4 SIZE)	38	10	piece	380	5	190		0	5	190		0
18	CLEARBOOK (LEGAL SIZE)	42.22	14	piece	591.08	6	253.32	1	42.22	6	253.32	1	42.22
19	CLIP, Backfold, 19mm	7.39	12	box	88.68	3	22.17	3	22.17	3	22.17	3	22.17
20	CLIP, Backfold,25mm	11.08	12	box	132.96	3	33.24	3	33.24	3	33.24	3	33.24
21	CLIP, Backfold,32mm	16.57	24	box	397.68	6	99.42	6	99.42	6	99.42	6	99.42
22	CLIP, Backfold,50mm	39.585	3	box	118.755	1	39.585	1	39.585	1	39.585		0
23	CLIP,Bulldog	8.44	24	piece	202.56	12	101.28		0	12	101.28	0	0
24	CORRECTION TAPE	12.23	216	pair	2641.68	54	660.42	54	660.42	54	660.42	54	660.42
25	ENVELOPE. Documentary	515.01	1164	box	599471.64	291	149867.9	291	149867.9	291	149867.9	291	149867.9
26	ENVELOPE,expanding,kraft	609.89	200	box	121978	50	30494.5	50	30494.5	50	30494.5	50	30494.5
27	ENVELOPE,mailing,white	141.45	20	box	2829	5	707.25	5	707.25	5	707.25	5	707.25
28	ENVELOPE,pay,kraft	110.31	12	box	1323.72	3	330.93	3	330.93	3	330.93	3	330.93
29	ENVELOPE,expanding,plastic	29.56	336	piece	9932.16	84	2483.04	84	2483.04	84	2483.04	84	2483.04
30	ENVELOPE,documentary,A4	409.57	755	box	309225.35	189	77408.73	189	77408.73	188	76999.16	189	77408.73
31	ERASER,felt,for blackboard/whiteboard	10.01	2	piece	20.02	2	20.02	0	0	0	0	0	0
32	ERASER,rubber	2.19	13	piece	28.47	3	6.57	3	6.57	4	8.76	3	6.57
33	FOLDER,pressboard,plain	949.93	458	pack	435067.94	270	256481.1	166	157688.4	11	10449.23	11	10449.23
34	FOLDER>tagboard,legal	277.62	1153	pack	320095.86	288	79954.56	288	79954.56	289	80232.18	288	79954.56
35	FOLDER>tagboard,A4	247.48	1126	pack	278662.48	283	70036.84	280	69294.4	283	70036.84	280	69294.4
36	FOLDER,morocco,legal	295.57	9	pack	2660.13	3	886.71	2	591.14	2	591.14	2	591.14
37	FOLDER,morocco,A4	237.51	8	pack	1900.08	2	475.02	2	475.02	2	475.02	2	475.02
38	GLUE, all purpose	48.54	76	jar	3689.04	19	922.26	19	922.26	19	922.26	19	922.26
39	MARKING PEN,whiteboard,black	12.45	6	piece	74.7	3	37.35	1	12.45	1	12.45	1	12.45

40	MARKER,permanent,black	12.33	80	piece	986.4	20	246.6	20	246.6	20	246.6	20	246.6
41	MARKER,permanent,blue	12.33	4	piece	49.32	1	12.33	1	12.33	1	12.33	1	12.33
42	MARKER,permanent,red	12.33	4	piece	49.32	1	12.33	1	12.33	1	12.33	1	12.33
43	70 NOTEBOOK,steno	8.97	60	piece	538.2	15	134.55	15	134.55	15	134.55	15	134.55
44	NOTEPAD(3*3)	38.72	41	pad	1587.52	11	425.92	10	387.2	10	387.2	10	387.2
45	PAPER,bond, Premium Grade, A4	99.12	4	ream	396.48	1	99.12	1	99.12	1	99.12	1	99.12
46	PAPER,for plain paper copier, A4	103.83	579	ream	60117.57	145	15055.35	146	15159.18	145	15055.35	143	14847.69
47	PAPER for plain paper copier B4	150.95	581	ream	87701.95	146	22038.7	145	21887.75	145	21887.75	145	21887.75
48	PAPER, ruled pad	17.73	28	pad	496.44	7	124.11	7	124.11	7	124.11	7	124.11
49	PAPER FASTENER	66.48	69	box	4587.12	14	930.72	28	1861.44	14	930.72	13	864.24
50	PAPER CLIP,gem type, jumbo	13.72	39	box	535.08	10	137.2	10	137.2	10	137.2	9	123.48
51	PAPER CLIP,gem type, 32mm	6.21	8	box	49.68	2	12.42	2	12.42	2	12.42	2	12.42
52	PENCIL,lead w/ eraser	19.91	140	box	2787.4	36	716.76	36	716.76	34	676.94	34	676.94
53	RECORD BOOK,300 pages	54.99	20	book	1099.8	9	494.91	4	219.96	4	219.96	3	164.97
54	RECORD BOOK,500 pages	88.15	15	book	1322.25	4	352.6	4	352.6	4	352.6	3	264.45
55	RIBBON,nylon, manual typewriter	16.36	12	spool	196.32	3	49.08	3	49.08	3	49.08	3	49.08
56	RUBBER BAND	107.44	26	box	2793.44	7	752.08	6	644.64	7	752.08	6	644.64
57	RULER,plastic	2.11	3	piece	6.33	1	2.11	1	2.11	1	2.11	0	0
58	SIGN PEN, black	44.67	973	piece	43463.91	242	10810.14	247	11033.49	242	10810.14	242	10810.14
59	SIGN PEN,red	44.67	24	piece	1072.08	21	938.07	1	44.67	1	44.67	1	44.67
60	STAMP PAD,ink	21.11	24	bottle	506.64	6	126.66	6	126.66	6	126.66	6	126.66
61	STAMP PAD,felt pad	21.11	19	piece	401.09	8	168.88	3	63.33	5	105.55	3	63.33
62	STAPLE WIRE	24.16	79	box	1908.64	17	410.72	30	724.8	17	410.72	15	362.4
63	TAPE,masking	104.5	12	roll	1254	3	313.5	3	313.5	3	313.5	3	313.5
64	TAPE,transparent	33.78	146	roll	4931.88	44	1486.32	34	1148.52	34	1148.52	34	1148.52
65	TAPE,packaging	33.78	8	roll	270.24	2	67.56	2	67.56	2	67.56	2	67.56
66	TOILET TISSUE	76.7	24	pack	1840.8	6	460.2	6	460.2	6	460.2	6	460.2
67	CUTTER,heavy duty	22.17	1	piece	22.17	1	22.17	0	0	0	0	0	0
68	PUNCHER,heavy duty	105.54	15	piece	1583.1	15	1583.1	0	0	0	0	0	0
69	SCISSORS	15.76	43	pair	677.68	14	220.64	19	299.44	5	78.8	5	78.8
70	STAPLER, heavy duty	110.29	67	piece	7389.43	16	1764.64	27	2977.83	12	1323.48	12	1323.48
71	STAPLER REMOVER	17.7	14	piece	247.8	6	106.2	4	70.8	2	35.4	2	35.4
72	TAPE DISPENSER	31.13	2	piece	62.26	2	62.26	0	0	0	0	0	0
73	WASTE BASKET	27.45	1	piece	27.45	1	27.45	0	0	0	0	0	0
74	BATHROOM SOAP	21.64	48	piece	1038.72	12	259.68	12	259.68	12	259.68	12	259.68
75	BROOM,soft	100.28	12	piece	1203.36	3	300.84	3	300.84	3	300.84	3	300.84
76	BROOM STICK	24.28	12	piece	291.36	3	72.84	3	72.84	3	72.84	3	72.84
77	CLEANSER	14.62	24	canister	350.88	6	87.72	6	87.72	6	87.72	6	87.72
78	DETERGENT POWDER	25.33	48	pouch	1215.84	12	303.96	12	303.96	12	303.96	12	303.96
79	DETERGENT BAR	17.58	24	bar	421.92	6	105.48	6	105.48	6	105.48	6	105.48
80	DISINFECTANT SPRAY	116.12	12	can	1393.44	3	348.36	3	348.36	3	348.36	3	348.36
81	DUST PAN	36.82	6	piece	220.92	3	110.46	1	36.82	1	36.82	1	36.82
82	FLOOR WAX, paste	226.95	12	can	2723.4	3	680.85	3	680.85	3	680.85	3	680.85
83	FLOOR WAX, liquid type	376.06	12	container	4512.72	3	1128.18	3	1128.18	3	1128.18	3	1128.18
84	FURNITURE CLEANING	86.03	4	can	344.12	1	86.03	1	86.03	1	86.03	1	86.03
85	INSECTICIDE	119.28	4	can	477.12	1	119.28	1	119.28	1	119.28	1	119.28
86	MOP BUCKET	1900.08	2	piece	3800.16	1	1900.08	0	0	1	1900.08	0	0
87	MOPHEAD	84.45	12	piece	1013.4	3	253.35	3	253.35	3	253.35	3	253.35
88	RAG,COTTON	44.34	12	kilo	532.08	3	133.02	3	133.02	3	133.02	3	133.02
89	TOILET BOWL & URINAL CLEANING	42.22	48	bottle	2026.56	12	506.64	12	506.64	12	506.64	12	506.64

90	TOILET DEODORANT	23.75	48	box	1140	12	285	12	285	12	285	12	285
91	TRASHBAG	146.57	24	roll	3517.68	6	879.42	6	879.42	6	879.42	6	879.42
92	PAPER, bond	110.66	12	ream	1327.92	3	331.98	3	331.98	3	331.98	3	331.98
93	PAPER, for plain paper copier	114.68	12	unit	1376.16	3	344.04	3	344.04	3	344.04	3	344.04
94	CALCULATOR,SCIENTIFIC	420.13	4	unit	1680.52	1	420.13	1	420.13	1	420.13	1	420.13
95	CALCULATOR,COMPACT	150.95	40	unit	6038	11	1660.45	19	2868.05	5	754.75	5	754.75
96	DIGITAL VOICE RECORDER	6280.82	1	unit	6280.82	1	6280.82	0	0	0	0	0	0
97	ELECTRIC FAN, with stand	831.81	2	unit	1663.62	0	0	2	1663.62	0	0	0	0
98	ELECTRIC FAN, wall type	947.93	2	unit	1895.86	0	0	2	1895.86	0	0	0	0
99	PRINTER	5918.99	16	unit	94703.84	4	23675.96	4	23675.96	4	23675.96	4	23675.96
100	HANDBOOK ON THE PHILIPPINE GOV. PROCUREMENT	29.33	10	piece	293.3	10	293.3	0	0	0	0	0	0
101	GARMIN GPS with camera	33000	1	set	33000	1	33000	0	0	0	0	0	0
102	DRAWER, SOHO	14300	1	set	14300	1	14300	0	0	0	0	0	0
103	STORAGE BOX	1330	16	pc	21280	4	5320	4	5320	4	5320	4	5320
104	CORRECTION FLUID	35.75	4	bot	143	1	35.75	1	35.75	1	35.75	1	35.75
105	MAGAZINE FILE BOX	44.5	55	piece	2447.5	50	2225	0	0	5	222.5	0	0
106	MARKER, fluorescent	33.44	96	set	3210.24	24	802.56	24	802.56	24	802.56	24	802.56
TOTALS							2815877.085						

This is to certify that the above procurement program is in accordance with objectives of the LGU

Prepared by:


ENGR. BENIGNO BONUS
GSO